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Pocket Keys for Writers, 2/e, is a handy reference tool that provides big writing help in a small package. This indispensable pocket-style handbook covers the essentials of the writing process, as well as research, documentation, evaluating print and electronic sources, punctuation, and mechanics. Written by a recognized leader in ESL instruction, Pocket Keys is an excellent resource for ESL writers, with a strong ESL section and ESL notes throughout the text. In short, the text delivers concise, up-to-date, and practical information in a highly accessible, reasonably priced format. The Second Edition of Pocket Keys retains the hallmark Keys organization and use of color, as well as Key Points boxes and the popular Five C's of Style. Also in this edition, material on using visuals in written projects helps students enhance the impact of their documents. Coverage of research and documentation includes using online databases and evaluating web sites.