

Librería
Bonilla y Asociados
desde 1950



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Here is a comprehensive, authoritative introduction to the elements of day-to-day operations of local government archives, with special emphasis on best practices and practical solutions and strategies for establishing and improving such things as storage, environmental control, staffing, and intellectual control. It includes a chapter on general consideration for preservation of electronic archival records.

Local government records are the records that most directly touch the lives of U. S. residents: deeds and property records, marriage licenses, school transcripts, law suits, and more, yet these records are often the most neglected records in the country. This guide is designed to appeal both to trained archivists as well as to those without formal training but find they are dealing with the administration of an archives program in a municipality, county, parish, township or borough, or a quasi-governmental entity such as a water district or a regional transportation authority